

## Cirrus Laser job description

<b>Position – Machine Operator (Laser Machine)</b>	<b>Division - Operations</b>
<b>Location – Victoria Park, Burgess Hill</b>	<b>Manager – Jason Froome</b>

<b>Purpose of the job</b>
<p>Cut parts from sheet materials, which is metal only. Load program creation from the programmers onto the machine in order to run production of the required part or product. Locate required material then load onto machine using the forklift or palamatic loader. Remove Parts and quality and dimension check each piece. Make sure machine is in good running order at all times and conduct basic maintenance. Make sure of health and safety procedures are followed at all times.</p>

<b>Key areas</b>	<b>Weighting</b>
<ul style="list-style-type: none"> <li>• Prepare machine</li> <li>• Load program to run production</li> <li>• Remove finished product when done</li> <li>• Quality Control</li> </ul>	<p>10%</p> <p>10%</p> <p>60%</p> <p>20%</p>

<b>Core Behavioral Competencies</b>	<b>Knowledge/ Experience Required</b>
Attention to detail Methodical Cope with pressure Consistent	Working of metals and other materials Processes of laser cutting Safe handling of large/heavy materials
<b>Skills Required</b>	<b>Educational/ Qualifications Required</b>
Technical skills Ability to identify practical solutions Accuracy and speed Work ethic	Metal working Fork lift operator's license Manual Handling Other tertiary qualification an advantage (technical)

<b>KPA</b>	<b>Tasks</b>
Prepare machine	<ul style="list-style-type: none"> <li>• Ensure Machine bed is clear and flat Check health &amp; safety procedures</li> <li>• Locate materials</li> <li>• Remove materials from racking</li> <li>• Load onto machine using either forklift or palamatic</li> </ul>
Load program and run production	<ul style="list-style-type: none"> <li>• Correctly identify software and locate on server</li> <li>• Load program onto machine</li> </ul>
Remove Materials	<ul style="list-style-type: none"> <li>• Remove components and scrap</li> <li>• Discard scrap in the skip (H&amp;S)</li> </ul>
Quality Control	<ul style="list-style-type: none"> <li>• Once machine has been prepared and loaded with material, a test needs to run</li> <li>• Stop run to check dimensions and quality is correct</li> <li>• If need be, make necessary adjustments</li> <li>• Allow machine to commence</li> <li>• Once production is done, as you unloading visual checks need to be done to make sure no damaged merchandise</li> <li>• Once complete merchandise needs to go to the cleaning section</li> </ul>